



Minutes of a meeting of Atcham Parish Council held on Wednesday 9th September 2026 at 8.00pm in Atcham Memorial Hall

A summary of the presentation and discussion re: the proposed Ambulance Hub planning application (held prior to this meeting) will be published separately.

26/068 REGISTER OF ATTENDANCE and APOLOGIES FOR ABSENCE

Present: Cllrs Laura Dixon (Chairman), Gareth Jones, Cathy Ritchie, and Rob Trow. Cllr Glen Perks arrived late (after item 26/072) due to work.

Also: SC Cllr Susan Coleman.

Apologies accepted from: Cllrs Stephen Cook and Martin Ruston.

Clerk: Alison Utting

26/069 DECLARATIONS OF INTEREST – None.

26/070 MINUTES - It was resolved that the Chairman should sign the minutes of 8 July 2026 as a true and correct record of that meeting.

26/071 PROGRESS REPORT

Road resurfacing and line painting: Mostly complete. Clerk to ask Highways about the replacement of cats' eyes.

Highway safety at Emstrey Bank: Very much tied in with the current and upcoming planning applications (Salop Leisure and Ambulance Hub). Still high priority.

River matters: Clerk to arrange future additional meeting to bring together all the interested parties.

Phone box: BT Openreach have completed (minimal) maintenance. NT have said they will assign someone to do some more cutting back of ivy etc.

Current planning applications: No updates available.

Google address details for APC: Clerk has again submitted edit. No change.

Microsoft account: Locum has put a block on her account for the next 13 months. Clerk to arrange to meet ex-clerk to try to get the Global Admin changed.

Training: GP still to complete Fundamentals training.

26/072 SHROPSHIRE COUNCILLOR'S REPORT

Cllr Coleman reported that Shropshire Council is currently trying to sell assets to replenish its funds. They are under instruction from CIPFA to do so, and to cease non-statutory services. SC's debt is creeping up all the time. It is highly likely that Council Tax will rise by more than 4.99% again next year. Many Council departments are overloaded and understaffed. Planning is particularly struggling, Highways not so bad.

Cllr Perks joined the meeting.

26/073 PUBLIC PARTICIPATION SESSION

The following matters were raised by members of the public:

The temporary marquee that was at the rear of the pub – is it coming back? It can only be up for 4 months, so probably not until next year. A marquee will be up at the front of the pub for the Oktoberfest weekend only.

Outdoor/marquee events – sound levels. These can be pretty loud, with both pub and NT film screenings disturbing residents. It would be really nice to know in advance when these things are happening. Could pub/NT please provide advance warning, perhaps a programme for the year? This could then be shared to residents via the magazine, notice boards, etc.

Are SC going to clear the drains of weed growth, before they cause flooding problems?
Cllr Coleman to follow this up.

Items for future consideration: History interpretation board (old one was not replaced). Replacement of bollards on Glebe splay. Also Cross Houses lane. Dog waste bin/s. Bleed kit.

26/074 REVIEW OF T.R.O. (parking restrictions implemented July 2025).

A request from a resident to extend the parking restrictions was discussed, as well as submissions from the owners of the Airbnb property and contributions from councillors. It was resolved to defer any decisions until the outcome of the car park planning application (26/02360/FUL) is known and the impact of that, both financial

and practical, can be more fully assessed (Prop: RT, Sec: GJ, unanimous). Enforcement of the current restrictions was also discussed. Cllr Coleman to obtain data.

26/075 SPEED INDICATOR SIGNS (SIDs)

Council resolved to purchase 2 x Elan City Evolis solar-powered radar SIDs (driver feedback type, Bluetooth data harvesting), as long as the combined cost is <£6K (Prop: LD, Sec: RT, unanimous). Units to hopefully be mounted on the existing posts (GJ to measure). Clerk to liaise with Highways to get existing signs removed and obtain any necessary documentation.

26/076 PLANNING

- a) There were no new **planning applications** received in advance of this meeting.
- b) The following **planning decisions** were published by Shropshire Council in advance of this meeting:

26/01871/LBC 4 Berwick Wharf SY4 4TJ.

Proposal: Internal alterations to ground floor.

Decision: Grant Permission

26/02047/FUL Severn View, Emstrey SY5 6QS

Proposal: Single storey front extension.

Decision: Grant Permission

26/00960/FUL Land East Of Lower Farm, Emstrey.

Proposal: Proposed commercial self-storage.

Decision: Grant Permission

26/077 FINANCE

- a) Council noted the following **payments** made since the last meeting:

Amount	Details	Power to spend
445.55	Clerk's salary, PAYE, NI	LGA 1972 s112
32.98	Website and email fees	LGA 1972 s142
132.46	E-On streetlight maintenance (2026-27)	Parish Councils Act 1957 s3. Highways Act 1980 s301
7.00	Banking fee	LGA 1972 s111

Council agreed to make the following **payments**:

Amount	Details	Power to spend
TBC	Clerk's salary, PAYE, NI, expenses	LGA 1972 s112
32.98	Website and email fees	LGA 1972 s142

17.50	Planning Reform training (Clerk)	LGA 1972 s111
7.00	Banking fee	LGA 1972 s111

b) Council approved the **accounts** and **bank reconciliation** to date.

26/078 ADMINISTRATION

- a) Council resolved to adopt the new **Financial Regulations**, based on updated NALC model regulations (Prop: GJ, Sec: CR, unanimous).
- b) Council resolve to accept the **2026-27 Risk Assessment**. (Prop: GJ, Sec: RT, unanimous).
- c) Council noted that the **NJC pay award** has been published and the clerk's salary adjusted accordingly (effective 1 April 2026).

26/079 CORRESPONDENCE

- a) **SALC** AGM Tues 3 Nov 3pm STFC Free buffet for 2 members. Informal Chairs' Network Wed 30 Sept 6pm Zoom. Training opportunities update.
- b) **NALC** Update on National Planning Policy Framework.
- c) **Local Transport Plan** Invitation to online session 10 Sept. (CR attending).
- d) **Bus/train services** CityMapper app now available. Posters made for village.
- e) **Shropshire Council** Annual canvass has commenced. Revised electoral register will be published on 1 December 2026. Fly tipping information.
- f) **NT** Environmental improvement works taking place at Lower Brompton Farm as part of the Attingham Nature Recovery Project and the Severn Valley Water Management Scheme. Woodland maintenance scheduled in various places over the next few months. Improvements to car park layout being finalized.
Christmas: Pre-booked visits only on all weekends and school holidays throughout December.
- g) **Environment Agency** River Severn (Wales) proposed drought order, 6 months. (Reservoirs depleted).
- h) **Visit Shropshire** How to feature your business in the annual brochure.
- i) **Glebe resident:** 1) Greens being used as dog toilets, smell getting stronger. 2) Damaged bollards. 3) Road damage and pot holes.
- j) **SLCC** Free online training sessions offered re switch to online AGAR. Clerk has registered.
- k) **E-On** Rep will be visiting to check the inventory on 24 Sept.

The Chairman declared the meeting closed at 9pm.

Signed: _____ Date: _____